

Additional guidelines for certification/accreditation of continuing education courses for veterinarians as “approved continuing education” according to § 10 (2) of the ATF-statutes

**Simplified adaptation of ATF-accreditation of face-to-face-trainings
due to the corona pandemic**

If the following requirements are met, a one-time free conversion of the ATF accreditation of a face-to-face training **into a online seminar** with no multiple choice (MC) learning success control is possible.

The following requirements apply to ATF accreditation of training courses, which already have been accepted as face-to-face-training and will be replaced by a online seminar (interactive course) due to the effects of the corona pandemic.

REQUIREMENTS:

- The amendment concerns a face-to-face-training already approved by the ATF.
- The face-to-face-training is cancelled due to the effects of the corona pandemic.
- The contents of the training remain unchanged. Program reductions are only permitted for organizational reasons and must be pointed out in the amendment.
- The training will be held as a live online seminar on the exact same date as the ATF-approved face-to-face-training (no further or additional online availability after the event). Changes of the date are possible for organizational reasons only and must be pointed out in the amendment.
- Participants must actively and individually confirm their full attendance in the online seminar at the end of the live online seminar.
- If the above conditions are fulfilled, **as an exception** no learning success control (MC) is required.
- The confirmation of participation will be issued in accordance with the information provided in the amendment, and must note the fact that is the course was a replacement for an already ATF-approved face-to-face-training.

If the live online seminar is to be offered as a recording, the established additional instructions for ATF accreditation of interactive training courses will apply. In this case, a new application (liable to fees) for ATF accreditation as interactive courses is required, as this is considered a new separate training course.

APPLICATION:

To change the ATF accreditation, the organizer is required to hand in a written amendment (preferably by e-mail to atf@btkberlin.de) containing the following information:

1. Accreditation-number of the face-to-face-training
2. Source for the live online seminar (URL / website)
3. Date (especially in case of changes due to organizational reasons)
4. Program (especially in case of program reductions due to organizational reasons)

CRITERIA AND ADMINISTRATION FEES:

The known criteria apply according to § 10 (2) of the ATF statutes (see guidelines for accreditation and additional notes) and processing fees. One-time changes are free of charge. (See above)

CONTACT:

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